

Placement Confirmation for Residency Program

Date: [Insert Date]

Dear [Resident's Name],

We are pleased to inform you that you have been officially accepted into the [Name of Residency Program] starting [Start Date]. This letter serves as confirmation of your placement within our program.

Please find below the details of your residency:

- **Program Duration:** [Duration]
- **Training Location:** [Training Site]
- **Supervisor:** [Supervisor's Name]

We are excited to have you join our team and look forward to your contributions to our program. Please confirm your acceptance of this placement by signing and returning a copy of this letter by [Response Deadline].

If you have any questions, feel free to contact us at [Contact Information].

Sincerely,

[Your Name]

[Your Title]

[Institution Name]

[Contact Information]