

Dear [Applicant's Name],

Thank you for your interest in the [Job Title] position within our team and for the effort you put into your application. We truly appreciate your dedication to your career and your contributions to [Company Name].

After careful consideration, we have decided to move forward with another candidate whose experience and qualifications more closely align with the needs of the position. This decision was not easy, given your skills and past contributions.

We encourage you to continue pursuing your career goals and consider future openings within our organization, as your talents and insights are valued here. Please feel free to reach out for any feedback or if you would like to discuss your application further.

Thank you once again for your interest, and we wish you the best in your current role and future endeavors.

Warm regards,

[Your Name]

[Your Job Title]

[Company Name]