

# Internal Job Application Status

Dear [Applicant's Name],

Thank you for your interest in the [Position Title] position and for taking the time to apply. We appreciate your commitment to our company and your desire to advance your career with us.

After careful consideration, we regret to inform you that we have chosen to move forward with another candidate for this role. This decision was not an easy one, as we were fortunate to have many qualified applicants.

We value your contributions to our team and would like to encourage you to continue applying for future openings that align with your skills and career goals. Your talent and dedication are important to us, and we believe there will be more opportunities for you in the future.

If you would like feedback or have any questions regarding the selection process, please do not hesitate to reach out.

Thank you once again for your interest, and we look forward to seeing your future applications.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]