

# Participation Confirmation for Recruitment Event

Dear [Recipient's Name],

We are pleased to confirm your participation in our upcoming recruitment event scheduled for [Date] at [Location].

The event will begin at [Start Time] and conclude at [End Time]. Please arrive at least 15 minutes early for registration.

If you have any questions or require further information, feel free to contact us at [Contact Email/Phone Number].

We look forward to seeing you there!

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Company Address]