

Agreement for Talent Acquisition Event

Date: [Insert Date]

From: [Your Company Name]

To: [Talent Acquisition Partner Name]

Dear [Talent Acquisition Partner Name],

This letter serves as a formal agreement between [Your Company Name] and [Talent Acquisition Partner Name] regarding the upcoming Talent Acquisition Event scheduled for [Event Date] at [Event Location].

Terms and Conditions:

- Event Date: [Insert Date]
- Event Venue: [Insert Venue]
- Responsibilities of [Your Company Name]: [Detail Responsibilities]
- Responsibilities of [Talent Acquisition Partner Name]: [Detail Responsibilities]
- Event Budget: [Insert Budget]
- Payment Terms: [Insert Payment Terms]

By signing this agreement, both parties agree to uphold the terms and conditions outlined above for the successful execution of the Talent Acquisition Event.

Thank you for your cooperation and support.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]

[Your Contact Information]

Agreed and Accepted By:

[Talent Acquisition Partner Name]

[Job Title]

[Company Name]

Signature: _____ Date: _____