

Non-Acceptance Letter

Dear [Candidate's Name],

Thank you for your application for the [Job Title] position at [Company Name]. We appreciate the time you invested in the interview process and your interest in joining our team.

After careful consideration, we regret to inform you that we will not be moving forward with your application. While you have many commendable qualities, we believe that other candidates are a closer fit for the requirements of this role.

We encourage you to apply for future openings that match your skills and experience. Thank you once again for your time, and we wish you the best of luck in your job search.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]