

Application Outcome Notification

Date: [Insert Date]

Dear [Applicant's Name],

Thank you for your application for the [Position/Opportunity Title] at [Company/Organization Name]. We appreciate the time and effort you invested in the application process.

We are writing to inform you of the outcome of your application. After careful consideration, we regret to inform you that we will not be proceeding with your application at this time.

We encourage you to apply for future opportunities that match your skills and interests. Thank you once again for your interest in [Company/Organization Name], and we wish you all the best in your future endeavors.

Sincerely,

[Your Name]

[Your Job Title]

[Company/Organization Name]