

# Job Acceptance Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Hiring Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to formally accept the offer for the position of Software Developer at [Company's Name]. I am excited about the opportunity to contribute to your team and work on innovative projects.

As discussed, I confirm my start date will be [Start Date] and I accept the following terms:

- Salary: [Salary Amount]
- Benefits: [Brief Description of Benefits]
- Work Schedule: [Days/Hours]

Thank you once again for this amazing opportunity. I look forward to working with you and the rest of the [Company's Name] team.

Sincerely,

[Your Name]