

Wage Confirmation Letter

Date: [Insert Date]

[Employee's Name]

[Employee's Address]

[City, State, Zip Code]

Dear [Employee's Name],

We are pleased to confirm your employment with [Company Name] as a [Job Title]. This letter serves to outline your wage agreement prior to your onboarding process.

Your starting wage will be [Wage Amount] per [hour, week, month] and will be reviewed after [Review Period]. Additionally, you will be eligible for [benefits/perks if applicable].

Please sign and return this letter by [Response Date] to confirm your acceptance of the terms mentioned above.

We look forward to welcoming you to our team!

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]

[Contact Information]