

Salary Verification Letter

Date: [Insert Date]

To Whom It May Concern,

This letter is to verify the employment and salary details of **[Employee Name]**, who was employed with us at **[Company Name]** from **[Start Date]** to **[End Date]**.

Employee Position: [Employee Position]

Employment Status: [Full-time/Part-time/Contract]

Annual Salary: [Salary Amount]

If you need any further information or clarification, please feel free to contact our HR department at **[HR Contact Information]**.

Thank you.

Sincerely,

[Your Name]
[Your Position]
[Company Name]
[Company Address]
[Phone Number]
[Email Address]