

Authorization for Criminal Background Check

Date: [Insert Date]

To Whom It May Concern,

I, [Your Full Name], residing at [Your Address], hereby authorize [Company/Organization Name] to conduct a criminal background check as part of the application process for [Position/Role] within your organization.

My personal information is as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Social Security Number: [Your SSN]
- Address: [Your Address]
- Phone Number: [Your Phone Number]

By signing this letter, I understand that a criminal background check will be conducted, and I consent to the release of my criminal record information to [Company/Organization Name].

Thank you for your attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]