

Application Regret Letter

Dear [Applicant's Name],

Thank you for your interest in the [Job Title] position at [Company Name] and for the time you invested in the application process. We appreciate your efforts and the qualifications you presented.

After careful consideration, we regret to inform you that we will not be progressing your application to the next stage. Unfortunately, we have determined that your experience does not fully meet the requirements we are looking for at this time.

We encourage you to apply for future openings as your skills and experiences may be a better fit for other positions.

Thank you once again for your interest in joining our team. We wish you the best in your job search and future endeavors.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Contact Information]