

Dear [Applicant's Name],

Thank you for your interest in the [Job Title] position at [Company Name] and for the time you devoted to the interview process. We appreciate the effort you put into your application.

After careful consideration, we regret to inform you that we will not be moving forward with your application at this time. While your experience and qualifications are commendable, we are seeking a candidate whose background more closely aligns with the specific requirements of the role.

We encourage you to apply for future openings that match your skills and experience, as we were genuinely impressed with your credentials and believe you have much to offer.

Thank you once again for your interest in [Company Name]. We wish you every success in your job search and future professional endeavors.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]