

Follow-Up on Job Application

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to follow up on my application for the [Job Title] position I submitted on [Submission Date]. I am very enthusiastic about the opportunity to join [Company Name] and contribute to your team.

I wanted to inquire if there have been any updates regarding the hiring process, as I understand the closing date for applications is [Closing Date]. I remain very interested in the position and would love the chance to discuss how my skills and experiences align with the needs of your team.

Thank you for considering my application. I look forward to your response.

Best regards,

[Your Name]

[Your Phone Number]

[Your Email Address]