

Dear [Candidate's Name],

Thank you for taking the time to interview for the [Job Title] position at [Company Name]. We appreciate your interest in our company and the effort you put into the interview process.

After careful consideration, we regret to inform you that we have chosen to move forward with another candidate who we believe more closely meets the requirements for the role.

We want to express our gratitude for your interest and encourage you to apply for future openings that align with your skills and experience.

Thank you once again for your time, and we wish you all the best in your job search.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]