

Dear [Applicant's Name],

Thank you for your interest in the [Job Title] position at [Company Name] and for the time you invested in the interview process.

We appreciate the skills and experience you bring to the table, and your qualifications are truly impressive. However, after careful consideration, we have decided to move forward with another candidate who more closely aligns with our current needs.

This decision was not easy, as we recognize the exceptional talent you possess. We encourage you to apply for future openings that match your skills, as we would love to consider you again.

Thank you once again for your interest in [Company Name]. We wish you all the best in your job search and future professional endeavors.

Sincerely,

[Your Name]
[Your Job Title]
[Company Name]
[Contact Information]