

Letter of Appreciation

Date: [Insert Date]

Dear [Candidate's Name],

We would like to express our sincere appreciation for your interest in the [Job Title] position at [Company Name]. Although your qualifications exceed our current needs, we were truly impressed by your experience and skills.

Your background in [specific area of expertise] and your accomplishments in [mention notable achievements] set you apart as an exceptional candidate. While we are unable to proceed with your application for this role, we would like to consider you for future opportunities that align more closely with your qualifications.

Thank you once again for your time and interest in joining our team. We wish you the best in your career endeavors and hope to keep in touch.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]