

Interview Confirmation

Dear [Candidate's Name],

We are pleased to inform you that you have been selected for an interview for the [Job Title] position with [Company Name].

Interview Details:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Location]
- **Interviewer:** [Interviewer Name]

Please confirm your availability for the scheduled date and time by replying to this email.

We look forward to meeting you.

Best regards,

[Your Name]

[Your Job Title]

[Recruitment Agency Name]

[Contact Information]