

# Job Offer Negotiation

Date: [Insert date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, ZIP Code]

Dear [Employer's Name],

I hope this message finds you well. I would like to express my gratitude for the offer to join [Company's Name] as a [Position Title]. After careful consideration, I am very excited about the opportunity and the potential contributions I can make to your team.

While I am enthusiastic about the role, I would like to discuss the starting salary and position. Based on my previous experience and market research, I believe a starting position of [Proposed Position Title] with a salary of [Proposed Salary] would better reflect my skills and the value I will bring to [Company's Name].

I am confident that we can reach a mutually beneficial agreement and I am eager to contribute to our shared goals. Thank you for considering my request, and I look forward to discussing this further.

Warm regards,

[Your Name]