Scope of Work

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

Freelancer Name: [Insert Your Name]

Project Title: [Insert Project Title]

1. Project Overview

[Brief description of the project and objectives]

2. Scope of Work

- [Task 1]
- [Task 2]
- [Task 3]

3. Deliverables

- [Deliverable 1]
- [Deliverable 2]
- [Deliverable 3]

4. Timeline

[Insert timeline for project completion]

5. Payment Terms

[Insert payment details and schedule]

6. Acceptance

By signing below, both parties agree to the scope of work outlined in this document.

Client Signature: _____

Date: _____

Freelancer Signature: _____

Date: _____