

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I hope this message finds you well. I want to express my gratitude for the job offer for the position of [Job Title] at [Company's Name]. I am truly excited about the opportunity to join your team and contribute to [specific company goal or project].

After careful consideration of the offer, I would like to discuss the compensation package. Based on my research and understanding of industry standards, I believe that a salary of [proposed salary] would be more reflective of my skills and experience related to the role.

I am confident that my [mention any relevant skills/experience] can provide significant value to [Company's Name]. I would appreciate the opportunity to discuss this matter further and explore how we can come to a mutually beneficial agreement.

Thank you for considering my request. I look forward to your response and hope to finalize the details soon.

Sincerely,

[Your Name]