

# Job Offer Evaluation Follow-Up

Dear [Candidate's Name],

I hope this message finds you well. I wanted to follow up regarding the job offer we extended to you for the position of [Job Title] at [Company Name]. We are enthusiastic about the prospect of you joining our team and would like to know if you have had the chance to evaluate the offer.

If you have any questions or require further clarification on any aspects of the offer, please feel free to reach out. We want to ensure that you have all the information needed to make your decision.

We look forward to hearing from you soon.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]