

Congratulations!

Dear [Actor's Name],

We are thrilled to inform you that you have been accepted for a role in our upcoming production of **[Musical Title]**!

Your audition impressed us, and we are excited to have you join our talented cast. Rehearsals will begin on **[Start Date]** at **[Location]**.

Please confirm your acceptance by replying to this email by **[Confirmation Deadline]**.

We look forward to working with you!

Sincerely,

[Director's Name]

[Theatre Company Name]

[Contact Information]