

Request for Graduate Admission Fee Waiver

Date: [Insert Date]

To Whom It May Concern,

I hope this letter finds you well. My name is [Your Name], and I am writing to formally request a waiver for the graduate admission application fee for [Name of University/Program].

As an aspiring graduate student, I am eager to pursue my academic goals in [specific field of study]. However, due to [specific reasons, e.g., financial hardship, unemployment, etc.], I am currently unable to afford the application fee of [insert amount].

Despite my financial challenges, I have consistently demonstrated my commitment to education and personal growth. [Briefly describe any relevant achievements, volunteer work, or contributions to your field]. This opportunity would greatly support my academic ambitions and professional development.

I kindly ask you to consider my situation and grant me a waiver for the application fee. I am more than willing to provide any additional documentation necessary to support my request.

Thank you for your time and consideration. I look forward to the possibility of contributing to the [specific program] at [Name of University].

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]