

# Application for Graduate Program Financial Waiver

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[University's Name]

[Department Name]

[University's Address]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request a financial waiver for the graduate program I am applying to at [University's Name]. As a dedicated student with a strong academic background, I aspire to further my studies in [specific program]. However, due to [briefly explain financial difficulties], I am experiencing challenges in meeting the financial requirements.

Throughout my academic career, I have maintained a [GPA or academic achievement], demonstrating my commitment and potential for success in this field. I am truly passionate about [mention specific aspects of the program or field] and believe that with support, I can contribute significantly to the academic community at [University's Name].

I kindly ask for your consideration of my circumstances and hope to discuss the possibility of receiving a financial waiver for the application fee and/or tuition costs. I am happy to provide any additional documentation or information needed to support my request.

Thank you for considering my application. I am looking forward to the opportunity to further discuss this matter.

Sincerely,

[Your Full Name]

[Your Address]

[Your Email Address]

[Your Phone Number]