

# Termination of Digital Content Licensing Agreement

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Company Address]  
[City, State, Zip Code]

[Recipient Name]  
[Recipient Position]  
[Recipient Company Name]  
[Recipient Company Address]  
[City, State, Zip Code]

Dear [Recipient Name],

This letter serves as formal notice of termination of the Digital Content Licensing Agreement dated [Insert Agreement Date], between [Your Company Name] and [Recipient Company Name]. In accordance with the terms stipulated in the agreement, we are providing [Insert Notice Period, e.g., 30 days] notice of this termination.

We appreciate the collaboration and the opportunity to work together. However, due to [brief explanation of reason if applicable], we have decided to terminate our licensing agreement.

Please ensure that all use of the licensed digital content ceases by [Insert Termination Date]. We request a written confirmation of receipt of this termination notice.

Thank you for your understanding.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company Name]