

# Job Application for [Job Title]

Date: [Insert Date]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [Job Title] position at [Company Name], as advertised on [where you found the job]. I believe my skills and experiences align well with the requirements of the role. However, before proceeding further, I would like to inquire about your work-from-home and flexible work policies.

In today's evolving work environment, having the option for remote work and flexibility is very important to me. Could you please provide more information on how your company supports these working arrangements for employees?

Thank you for considering my application. I look forward to your response.

Sincerely,  
[Your Name]  
[Your Phone Number]  
[Your Email]