

Conditional Approval of Your Loan Application

Date: [Insert Date]

[Borrower's Name]

[Borrower's Address]

[City, State, Zip]

Dear [Borrower's Name],

We are pleased to inform you that your application for a loan in the amount of [Loan Amount] has been conditionally approved, pending the successful fulfillment of the conditions listed below:

- Submission of further documentation regarding [specific documents needed].
- Verification of employment and income.
- Completion of a satisfactory appraisal of the property at [Property Address].

Please note that this conditional approval does not guarantee final approval. We encourage you to provide the requested information at your earliest convenience to expedite the process.

If you have any questions or need further clarification, please contact us at [Bank's Contact Information].

Thank you for choosing [Bank Name]. We look forward to working with you.

Sincerely,

[Lender's Name]

[Lender's Title]

[Bank Name]

[Bank's Address]

[City, State, Zip]

[Bank's Contact Information]