

Assurance of Volunteer Participation

Date: [Insert Date]

To Whom It May Concern,

This letter serves to confirm the voluntary participation of [Volunteer Name] in [Event/Program Name] taking place on [Date(s)] at [Location]. We are delighted to have [him/her/them] contribute [his/her/their] time and skills to our cause.

We assure you that [Volunteer Name] has committed to participating and will adhere to the guidelines set forth by our organization. We appreciate [his/her/their] willingness to support our mission and are looking forward to [his/her/their] involvement.

If you have any questions or need further information, please do not hesitate to contact us at [Contact Information].

Thank you for your understanding and support.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]