

Farewell Message

Date: [Insert Date]

Dear [Name/Title],

As my time at [Embassy/Consulate Name] comes to a close, I wish to express my heartfelt gratitude for the support and camaraderie I have experienced during my tenure here. It has been an honor to serve in this role and to work alongside such dedicated individuals.

I am deeply appreciative of the relationships I have built and the memories we have created together. Your commitment to [insert specific contributions or projects] has been truly inspiring.

Though I am moving on to [insert next destination/role], I will carry the lessons learned and experiences shared with me into this new chapter. I hope to stay in touch and forge continuing connections across the miles.

Thank you once again for everything. Wishing you all continued success and prosperity.

Sincerely,

[Your Name]

[Your Title]

[Embassy/Consulate Name]