

Scholarship Deferral Request

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Scholarship Committee
Name of Institution
Address of Institution
City, State, Zip Code

Dear Scholarship Committee,

I am writing to formally request a deferral of my academic scholarship awarded for the academic year [Year]. Due to [reason for deferral, e.g., personal circumstances, health issues, or academic reasons], I am unable to accept the scholarship at this time.

I am committed to continuing my education and plan to reapply for the scholarship in the following academic year. I would appreciate your consideration of my request and any guidance you could provide regarding the deferral process.

Thank you for your understanding. I look forward to your response.

Sincerely,
Your Name