

# Immediate Resignation Letter

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Date]

[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally resign from my position at [Company's Name], effective immediately.

This decision has not come easily, but due to [brief reason, if desired], I must prioritize my well-being and immediate circumstances.

I would like to express my gratitude for the opportunities I've had at [Company's Name] and the support during my tenure. I appreciate the experiences and relationships I've built during my time here.

Thank you for your understanding.

Sincerely,  
[Your Name]