

Debt Service Subsidy Clarification

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to clarify the details regarding the debt service subsidy that has been provided for your account. This subsidy is intended to assist in managing your financial obligations and ensure sustainability.

As per our records, the current debt service subsidy amount is [insert amount], which was approved on [insert approval date]. This subsidy applies to your payments scheduled for [insert period]. Please ensure that you adhere to the adjusted payment schedule, which is as follows:

- Payment Due Date: [insert date]
- Adjusted Payment Amount: [insert amount]

If you have any questions or require further clarification regarding this subsidy, please do not hesitate to reach out to us at [insert contact information]. We are here to assist you.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Company Address]

[City, State, Zip Code]

[Your Contact Information]