

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to express my interest in the [Job Title] position at [Company Name], as advertised on [Where You Found the Job Posting]. I am excited about the opportunity to contribute to your team and I believe my skills and experience align well with the requirements of the role.

I would like to request consideration for flexible working hours should I be offered the position. Due to [a brief reason, e.g., personal commitments, time zone differences], I believe that flexible hours would enable me to perform at my best while ensuring a healthy work-life balance.

I am enthusiastic about the possibility of working at [Company Name] and am keen to bring my expertise in [Your Expertise/Field] to your team. I am confident that my experience in [mention relevant experience] will make a positive contribution to your projects.

Thank you for considering my request. I look forward to the possibility of discussing my application further.

Sincerely,
[Your Name]
[Your Email]
[Your Phone Number]