

Goodwill Request for Student Loan Adjustment

Date: [Insert Date]

To: [Loan Servicer's Name]

Address: [Loan Servicer's Address]

City, State, Zip: [City, State, Zip]

Dear [Loan Servicer's Name],

I hope this message finds you well. My name is [Your Name], and I am writing to request a goodwill adjustment on my student loan account, [Loan Account Number].

Due to [briefly explain your circumstance, e.g., financial hardship, job loss, etc.], I have encountered difficulties in making timely payments. Although I have made every effort to stay current on my payments, I am reaching out to see if there is any possibility for you to consider adjusting my loan terms or forgive a portion of my debt based on my circumstances.

I have consistently made payments prior to [mention any relevant payment history], and it was never my intention to default on my obligations. I believe that with a little assistance during this challenging time, I can return to a regular payment schedule.

Please let me know if you need any further information from my end to facilitate this request. I appreciate your time and consideration, and I hope to hear from you soon.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip]

[Your Email]

[Your Phone Number]