

Debt Settlement Proposal

Date: [Insert Date]

[Creditor's Name]

[Creditor's Address]

Dear [Creditor's Name],

I hope this letter finds you well. I am writing to formally propose a debt settlement arrangement regarding my outstanding balance of [insert amount] on account number [insert account number]. Due to unforeseen circumstances, I am currently experiencing financial hardship and am unable to meet the original repayment terms.

In an effort to resolve this matter amicably, I am proposing the following settlement terms:

- Total Settlement Amount: [insert amount]
- Payment Plan: [insert proposed payment plan, e.g., "I can make a payment of [insert amount] by [insert date]."]
- Final Payment Date: [insert date]

I believe this proposal is beneficial for both parties, as it offers a realistic solution to my financial situation while allowing you to recover a portion of the debt. I kindly ask that you consider this proposal and respond at your earliest convenience.

Thank you for your understanding, and I look forward to your positive response.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]