

Deferred Debt Payment Support Inquiry

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to inquire about the possibility of deferring payments on my existing debt with [Company/Organization Name], due to [briefly explain reason, e.g., financial hardship, unexpected circumstances].

Given my current financial situation, I am seeking assistance in restructuring my debt repayment plan. I believe that a temporary deferral of my payments would provide me with the opportunity to stabilize my finances and ensure that I can continue to meet my obligations in the future.

I would greatly appreciate any information you could provide regarding this process, as well as the documentation required to support my request. I am looking forward to your prompt response to manage my situation effectively.

Thank you for your time and consideration.

Sincerely,

[Your Name]