

# Notification of Temporary Financial Distress

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally notify you of my current financial situation, which has led to temporary financial distress. Due to [briefly explain the reason, e.g., unexpected medical expenses, job loss, etc.], I am facing challenges in meeting my financial obligations.

As of now, I am unable to make my [specific payments, e.g., rent, loan payments, etc.] that are due on [insert due dates]. I am actively seeking to resolve these issues and regain my financial stability. In the meantime, I kindly request your understanding and support during this challenging period.

I would appreciate the opportunity to discuss possible options, such as [suggest any alternatives like a payment plan, deferment, etc.], to assist me through this time.

Thank you for your attention to this matter. I look forward to your understanding and support.

Sincerely,

[Your Name]

[Your Contact Information]