

# Current Debt Standing Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Creditor's Name]

[Creditor's Address]

[City, State, Zip Code]

Dear [Creditor's Name],

I am writing to request an update on my current debt standing with your institution. Please provide me with the following information:

- Total outstanding balance
- Payment history
- Current payment plan (if applicable)
- Interest rates applied

My account number is [Insert Account Number]. I appreciate your prompt attention to this matter, and I look forward to your response.

Thank you for your assistance.

Sincerely,

[Your Name]