Revalidated Debt Compliance Adjustment Proposal

Date: [Insert Date]
To: [Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]
Dear [Recipient's Name],
We hope this letter finds you well. We are writing to formally propose an adjustment associated with our recent revalidation of the debt compliance terms outlined in our original agreement dated [Insert Original Agreement Date].
We have conducted a thorough assessment of our current financial circumstances and the impact on our ability to meet existing obligations. As a result, we propose the following adjustments to ensure compliance and facilitate continued partnership:
 Adjustment of payment terms: [Specify Proposed Terms] Revised repayment schedule: [Specify Schedule] Proposed interest rates: [Specify Rates]
We believe these adjustments will not only help us adhere to compliance but also maintain a fruitful relationship moving forward. We are open to discussing alternative proposals as well.
Please let us know a convenient time for us to discuss this proposal in further detail. We appreciate your understanding and consideration.
Thank you for your attention to this matter.
Sincerely,
[Your Name]
[Your Title]

[Your Company Name]

[Your Contact Information]