

Debt Resolution Discussion Letter

Date: [Insert Date]

To: [Borrower's Name]

Address: [Borrower's Address]

Subject: Discussion Regarding Debt Resolution

Dear [Borrower's Name],

We hope this message finds you well. We are reaching out to discuss your current outstanding balance of [Insert Amount] and to explore potential options for resolving this debt in a manner that works for both parties.

To ensure a mutually beneficial outcome, we would like to schedule a meeting to review your financial situation and discuss possible repayment plans. We believe that open communication can lead to a satisfactory resolution for your debts.

Please let us know your availability for a meeting at your earliest convenience. You can reach us at [Insert Contact Information].

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Company's Contact Information]