

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Hiring Manager
Company Name
Company Address
City, State, Zip Code

Dear Hiring Manager,

I am writing to express my interest in the [Job Title] position at [Company Name] as advertised on [Where You Found the Job Posting]. I am very excited about the opportunity to join your team and contribute to the innovative projects at your organization.

As I consider this opportunity, I would like to inquire if your company provides any moving assistance for employees relocating for work. Given my interest in this position, support in this area would greatly help facilitate my transition.

Thank you for considering my application. I look forward to the possibility of discussing my application further and learning more about the moving assistance policy at [Company Name].

Sincerely,
Your Name