

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Hiring Manager's Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [Job Title] position at [Company Name], as advertised on [Where You Found the Job Listing]. With my background in [Your Field/Expertise] and my enthusiasm for [Company's Industry/Field], I am excited about the opportunity to contribute to your team.

As a passionate and dedicated professional, I am willing to relocate to [City/Location] to join [Company Name]. However, I kindly encourage consideration of relocation assistance, as it would facilitate my transition and allow me to focus more on contributing to the company's success from day one. Having access to relocation resources would greatly ease the moving process and help me settle into the new environment quickly.

I have attached my resume for your review. I look forward to the possibility of discussing this exciting opportunity with you. Thank you for considering my application.

Sincerely,
[Your Name]