

# Debt Compliance Notification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Creditor's Name]

[Creditor's Address]

[City, State, Zip Code]

## **Subject: Payment Arrangement Compliance**

Dear [Creditor's Name],

I am writing to confirm my commitment to the payment arrangement we discussed regarding my outstanding debt of [Debt Amount] as of [Last Due Date]. I appreciate your understanding and willingness to work with me during this time.

I would like to outline the agreed-upon payment terms:

- Payment Amount: [Insert Payment Amount]
- Payment Frequency: [Insert Monthly/Weekly,etc.]
- Next Payment Due Date: [Insert Due Date]

To ensure compliance with our arrangement, I will make my payments via [Payment Method e.g., bank transfer, check, etc.]. Please confirm the receipt of my payment and any potential changes to the terms if necessary.

If you have any questions or require further documentation, please do not hesitate to contact me at the number or email address listed above.

Thank you for your cooperation.

Sincerely,

[Your Name]