

Inter-Jurisdictional Debt Collection Notice

From: [Your Company Name]

Address: [Your Company Address]

City, State, Zip Code: [Your City, State, Zip]

Email: [Your Email]

Date: [Date]

To: [Debtor's Name]

Address: [Debtor's Address]

City, State, Zip Code: [Debtor's City, State, Zip]

Dear [Debtor's Name],

This notice is to inform you that your account with us is past due in the amount of [Amount Due]. The due date for this payment was [Original Due Date].

As we operate in multiple jurisdictions, we are reaching out to you in your respective location to resolve this matter amicably. We kindly request that you remit payment within [Number of Days] days of receiving this notice to avoid further action.

The details of your account are as follows:

- Account Number: [Account Number]
- Total Amount Due: [Amount Due]
- Original Due Date: [Original Due Date]

Please contact us at [Your Phone Number] or [Your Email] to discuss this matter further.

We appreciate your prompt attention to this important matter.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]