

Request for Visa Sponsorship

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request visa sponsorship to facilitate my employment at [Company Name] as a [Job Title]. I have been offered an opportunity to join your esteemed organization, and I am excited about the possibility of contributing to the success of your team.

As you are aware, securing a work visa is an essential step in this process. I am hoping that [Company Name] can provide the necessary sponsorship to enable me to commence my role effectively. I am bringing with me [mention any specific skills, experiences, or qualifications that are relevant to the position], which I believe align with the goals of your organization.

I appreciate your consideration of my request for visa sponsorship and look forward to discussing this further. Thank you for your time and support.

Sincerely,

[Your Name]