

Letter of Request for Debt Account Verification

Date: [Insert Date]

[Your Name]

[Your Address] [City, State, Zip Code]

[Your Email Address] [Your Phone Number]

[Creditor's Name]

[Creditor's Address] [City, State, Zip Code]

Dear [Creditor's Name or Customer Service Department],

I am writing to formally request verification of the debt that you claim I owe. My name is [Your Name], and my account number is [Your Account Number].

According to the Fair Debt Collection Practices Act, I have the right to request that you provide me with verification of the debt. I would appreciate it if you could send me the following information:

- The amount of the debt
- The name of the creditor to whom the debt is currently owed
- A detailed account statement
- Any relevant documents supporting your claim

Please send this information to my address listed above. Until I receive this verification, I request that you cease all collection efforts on this account.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]