

Request for Holiday Debt Repayment Extension

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to discuss my current debt repayment plan under account number [Account Number]. Due to unforeseen circumstances, I am finding it challenging to maintain my scheduled payments during this holiday season.

Given these circumstances, I kindly request an extension on my debt repayment schedule. I believe that an extension would allow me the necessary time to regain my financial stability and continue with my repayments in full.

I appreciate your understanding and consideration regarding my request. Please let me know a suitable time for us to discuss this matter further or if there are any forms I need to complete.

Thank you for your attention to this matter. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]