

Proposal for Holiday Payment Plan Modification

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Proposal for Modification of Holiday Payment Plan

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a modification to my existing holiday payment plan regarding [specific holiday or event]. I appreciate the opportunity to participate in this plan and would like to discuss some adjustments to better accommodate my current financial situation.

Due to [reason for modification, e.g., unexpected expenses, change in income], I am facing challenges in meeting the current payment schedule. Therefore, I kindly request the following modifications:

- Adjustment of payment amount to [new amount].
- Extension of the payment plan duration to [new duration].
- Alternative payment dates that align better with my financial situation.

I believe these changes will allow me to fulfill my obligations while ensuring that I can manage my finances effectively. I am committed to adhering to the modified terms and appreciate your understanding and support.

Please let me know a convenient time for us to discuss this proposal further. Thank you for considering my request, and I look forward to your positive response.

Sincerely,

[Your Name]

[Your Contact Information]