

Follow-Up on Debt Settlement Status

Date: [Insert Date]

To: [Creditor's Name]

From: [Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

Dear [Creditor's Name],

I hope this message finds you well. I am writing to follow up on the status of my debt settlement agreement regarding account number [Insert Account Number]. As we discussed on [Insert Date of Previous Communication], I was awaiting confirmation of the terms we agreed upon.

Could you please provide an update on the progress of the settlement? I would appreciate any details about the timeline and any further information you may require from my side to expedite the process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]